### The Village of Lucky Lake

Minutes of the regular Council Meeting of the Village of Lucky Lake, held in the Municipal Office in Lucky Lake on February 16<sup>th</sup>, 2023.

Present were: Mayor: Blaine Trumbley Councilors: Randy Ames, Blaine Inverarity, Jason Jessiman, Brent Meyers and CAO Melanie Dyck.

Randy Ames signed the Oath of Office as Councilor for the Village of Lucky Lake.

Mayor Trumbley called the meeting to order at 7:30 pm.

- 1. Agenda Inverarity: That the Agenda for the February 16<sup>th</sup>, 2023 regular Council meeting be accepted as presented.
- 2. Minutes Meyers: That the minutes of the January 9<sup>th</sup>, 2023 regular Council meeting be adopted as presented.
- 3. Reports CAO Dyck gave the administration report, with an update on tax enforcement and upcoming work. Things have been quiet lately.

Coteau Hills Rural Water Pipeline – Our January usage was still high compared to Beechy, perhaps the new normal? They got a quote for a new 7.5hp pump at the pumphouse.

Report moved by Trumbley.

Ambulance – A personnel committee of two has been formed to start meeting yearly with staff. They still have more out-of-service days than they'd like. Report moved by Jessiman.

Gord Grande attended the meeting at 7:45 pm.

Foreman Grande updated Council on the "slime" coming into the water plant recently; it's done this about every five days over the past few weeks. He thinks it's proteins that coagulate with the chemical; in the end it doesn't affect our water quality but it requires more filter backwashing which needs to be pumped into the lagoon that's still frozen. We'll investigate further.

He's done service work on the tractor, truck and dump truck – in particular the dump truck hadn't had new air and oil filters since they were owned by Highways? He's been doing the odd snow removal on roads if requested, keeping up with the rink lot and worked on curb stops at

the former Cozy Corners property, the new owner wants the water turned on in all units. The heater is working well in the shop, he thinks there should be a forced-air fan to circulate the air more. This spring he plans to continue the clean up of the grassed area behind the shop, there are several pieces of equipment and miscellaneous items that haven't been used for years.

Gord Grande left the meeting at 8:10 pm.

4. Financial Jessiman: That the Statement of Financial Activities for the month of January 2023 be accepted as submitted.

Cd.

Meyers: That the Bank Reconciliation at January 31st, 2023 be accepted as presented.

Cd.

### **Resolution 2023-0014**

### **Appointments and Committees**

Ames: That council authorize the following appointments and committees for 2023:

> a) Air Strip Ames, Inverarity

b) Dog Catcher Grande c) Disposal Site & Recycling Trumbley d) EMO Representative Dyck

e) Health & Safety Council as a whole

f) Lucky Lake Health Foundation Inverarity

g) Machinery Council as a whole h) Pest Control Officers Grande/Blough

i) Streets, Drainage, Trees Trumbley/Inverarity/Meyers

j) Water & Sewer Council as a whole

k) Wheatland and LL Library Inverarity I) Fire Protection Corp. Jessiman/Ames m) Coteau Hills Rural Water Pipeline Trumbley/Jessiman

n) Beechy-Demaine Ambulance Jessiman o) Waterwolf Trumbley

p) Personnel Inverarity/Meyers q) Village/RM Joint Committee: Trumbley/Meyers

Cd.

### **Resolution 2023-0015 Zoning Bylaw Fee Rationale**

Inverarity: That council adopt the Zoning Bylaw Fee Rationale document, which will be attached and form part of the Village of Lucky Lake Zoning Bylaw.

February 16, 2023 - 2 -

Cd.

## Resolution 2023-0016 Municipal Support of Small Nuclear Reactor

Inverarity:

That Council support the development of a Small Nuclear Reactor within the

proposed study area map provided by SaskPower, and that the CAO is

authorized to issue a letter of support to SaskPower confirming this resolution.

Cd.

### Resolution 2023-0017 Records Disposal

Ames:

That council approve the list of records for disposal, as attached to these minutes and according to the approved Records Retention and Disposal

Schedule.

Cd.

### Resolution 2023-0018 Waterwolf 2023 Budget

Meyers:

That council approve the Waterwolf 2023 Budget as presented to the

municipality in January 2023.

Cd.

5. Accounts Meyers: That the List of Accounts, as annexed to and forming a part of these

minutes, be approved.

Cd.

6. Correspondence Inverarity: That council accept the correspondence as circulated.

Cd.

7. Adjourn Jessiman: That this meeting adjourn at 10:10 pm.

Cd.

Next meeting: Tuesday, March 7<sup>th</sup>, 2023 at 7:30 pm.

Mayor

CAO

# Village Records Disposal list for Feb. 2023 meeting

**Date of Disposal** 

ltem

Reason for Disposal Method of Disposal

	y cars received
Payment posting audit trail 2015 - 1.1 Accounts Payable	7 years retention
Invoice posting audit trail 2015 - 1.2 Accounts Receivable	7 years retention
Receipts posting audit trail 2015- 1.2 Accounts Receivable	7 years retention
EFT Payment records and Deposit Books 2015 and 1.5 Bank Accounts	7 years retention
Printouts of unpaid taxes 2015 - 2.17 Tax Enforcement Records	7 years retention
Bank Statements and Recquisitions 2015 - 1.5 Bank Accounts	7 years retention
GL Batches 2015 - 1.13 Ledgers/Journals	7 years retention
Tax Ledger Entries 2015 - 1.13 Ledgers/Journals	7 years retention
Education Property Tax Return - 1.10 Federal/Provincial Remittance	7 years retention
Tax Notice Summary -	
Undelivered Tax Notices (4) -2015 - 2.16 Tax and Assessment Undelivered Notices	7 years retention
Receipts 2015 - 1.2 Accounts Receivable	7 years retention
Utility Billing Documents 2015 - 1.18 Utility Documents	7 years retention
Cheque Stubs 2015 - 1.5 Bank Accounts	7 years retention
Monthly Financial Statements 2015 - 1.15 Monthly Financial Statements	7 years retention
T-4's for 2015 - 4.3 Income Tax	7 years retention
Employment Records Shawn Hamilton - 4.2 Employee Records	10 years after termination
Yearend checklist for Auditor 2015 - 1.4 Audits and Compliance Reviews	7 years retention
GST Rebate 2015 - 1.10 Federal/Provincial Remittances	7 years retention
Certificate of Confirmation of Assessment Roll 2015 - Audits and Compliance Reports	7 years retention
Net Asset Detail Reports - 2015	7 years retention
Invoices 2015 - 1.1 Accounts Payable	7 years retention
Tax Enforcement Documents 2012 Western Tax Solutions - 2.17 Tax Enforcement Documer 7 years retention	er 7 years retention
Tax Enforcement Documents 2011-2013 - 2.17 Tax Enforcement Documents	7 years retention
Tax Certificates 2015 - 2.15 Tax Certificates	7 years retention
Tax Certificate 2012 - 2.15 Tax Certificates	7 years retention
Tax Enforcement letter 2012 - 2.17 Tax Enforcemet Documents	7 years retention
Demolitions Bid letters 2012 -	7 years retention
Box 1 - Equipment invoices/sales agreements 1977-97 - 1.1 Accounts Payable	10 years after disposal

Date Printed 2023-02-16 12:41 PM

Batch: 2023-00004 to 2023-00007

Page 1

### Bank Code - AP - GENERAL ACCOUNTS PAYABLE

### **COMPUTER CHEQUE**

Payment #	Date Vendor Name			
	Invoice #	Reference	Invoice Amount P	ayment Amount
7513- Man	2023-01-31 Gordon Grande			
	Jan2023Payroll	January Payroll	3,590.61	3,590.61
7514	2023-01-31 Dan Blough			
	Jan2023Sewer	January Sewer Cleaning	50.00	50.00
7515	2023-01-31 Dennis Bond	,		
	Jan2023WTP	January WTP checks	200.00	200.00
7516	2023-01-31 Canada Post Corpor			
	Jan2023	Postage - 10 rolls stamps	966.00	966.00
7517	2023-01-31 Dusty Trails	,		
7 7 7 7	<del>_</del>	crual Flaman snowblower parts - shippir	23.10	23.10
7518	2023-01-31 Melanie Dyck			
7010	Jan2023	Air Filter/office supplies	201.97	201.97
7519	2023-01-31 Gordon Grande	7 th 1 merromos supplies	201.01	201.01
1519	Jan2023Sewer	January Sewer Cleaning	50.00	50.00
7520	2023-01-31 Phoenix Auto Body	· · · · · · · · · · · · · · · · · · ·	30.00	30.00
7520		crual gravel spreader install	186.48	186.48
7504	2023-01-31 R.M. of Canaan No.	<u> </u>	160.46	100.40
7521		crual July to Dec 2022 Shared Expense	30,565.09	30,565.09
7500		crual July to Dec 2022 Shared Expense:	30,303.08	30,003.08
7522	2023-01-31 Maryann Rusnell Jan2023WTS	January MTS Hours	360.00	360.00
7500		January WTS Hours	300.00	360.00
7523	2023-01-31 SaskEnergy	Fire Hell	686.24	
	84538413036	Fire Hall		4 040 00
==0.4	29535009865	WTP	924.38	1,610.62
7524	2023-01-31 SaskPower	A :	7 44	
	2316-0068-6856	Airport	7.44	
	1491-0076-1452	Campground 1	39.44	
	3636-0042-2706	Campground 2	129.13	
	1227-0077-9860	Fire Hall	181.82	
	1227-0077-9853	Street Lights	773.89	
	1359-0076-1914	Shop	310.41	
	13590076-1913	WTP	599.90	2,042.03
7525	2023-01-31 SaskTel			
	Jan2023	WTP	91.63	91.63
7526	2023-01-31 Tullis Co-op Assoc.	Ltd.		
	Dec2022Diesel Ac	crual Diesel	1,095.61	
	Dec2022Gas Ac	crual Gas	141.00	1,236.61
7527	2023-01-31 Wheatland Regiona	l Library		
	4831	2023 Levy - First Half	1,066.50	1,066.50
7528	2023-01-31 The W Law Group L	LP		
	139892 Ac	crual Legal Services - Village	811.22	
	139912	Legal Services - Village	488.40	
	139892a <b>Ac</b>	crual Legal Services - Jessiman	811.23	2,110.85
7529	2023-01-31 Ministry of Finance	•		,
	Jan2023	January Collections	492.23	492.23
7530	2023-01-31 Municipal Employee			, 52.20
c.	Jan2023	January Remittance	932.82	932.82
7531	2023-01-31 Canada Revenue Aç		JOZ.02	302,02
	Jan2023	January Remittance	1,650.55	1,650.55
7532	2023-02-16 Coteau Hills Rural V	-	.,000.00	7,000.00
1002		1 1/31		

# THE VILLAGE OF LUCKY LAKE List of Accounts for Approval Batch: 2023-00004 to 2023-00007

### **COMPUTER CHEQUE**

Payment #	Date Vendor Name			
	Invoice #	Reference	Invoice Amount Page	yment Amount
	16956	Water Charges	4,814.30	4,814.30
7533	2023-02-16 Ken's Lumbe	r Sales		
	55488	shop supplies	35.51	
	55568	Machine rental - Lights	49.95	
	55981	tractor paint/supplies	30.95	116.41
7534	2023-02-16 Loraas Dispo	sal North Ltd.		
	0000531604	Waste/Recycle	5,714.12	5,714.12
7535	2023-02-16 Lucky Lake C	ommunity Centre		
	2023	Wallboard Advertising	200.00	200.00
7536	2023-02-16 Mann Enviror	mental		
	W479	Chemicals for sewer lines	474.60	474.60
7537	2023-02-16 Phoenix Auto	Body Ltd.		
	51439	Truck repair	87.42	
	51518	part for truck	13.32	100.74
7538	2023-02-16 S.A.M.A.	·		
	2023351	XX Municipal Invoice	5,373.00	5,373.00
7539	2023-02-16 Second Avenue Design Co.			
	53	Website Hosting	331.89	331.89
7540	2023-02-16 Saskatchewa	n Health Authority	33,133	001.00
	3425498	Samples	23.00	
	3426027	Samples	23.00	
	3426470	Samples	23.00	
	3426818	Samples	23.00	
	3427428	Samples	23.00	115.00
7541	2023-02-16 S.U.M.A.	'	20.00	110.00
	Feb2023	February Benefits	490.29	
	21387249	SUMA 2023 Convention	1,239.00	
	Mar2023	March Benefits	478.59	2,207.88
7542	2023-02-16 Tullis Co-op A	ssoc. Ltd.	17 5.55	2,207.00
	Jan2023Diesel	Diesel	493.06	
	Jan2023Gas	Gas	166.00	
	1789a	Methyl Hydrate	18.86	
	2502	starting fluid	12.20	
	2697	oil	145.70	
	2721	shop supplies	11.09	
	4949	Brakleen	28.84	875.75
			Total Computer Cheque:	
			rotal Computer Offeque,	67,750.78

Total AP: 67,750.78

Certified Correct February 16, 2023

CAO

Page 2