

The Village of Lucky Lake

Minutes of the regular Council Meeting of the Village of Lucky Lake, held in the Municipal Office in Lucky Lake on February 8th, 2024.

Present were: Mayor: Blaine Trumbley Councilors: Randy Ames, Blaine Inverarity, Jason Jessiman and CAO Melanie Dyck.

Mayor Trumbley called the meeting to order at 7:30 pm.

1. Agenda Jessiman: That the Agenda for the February 8th, 2024 regular Council meeting be accepted as presented. Cd.

2. Minutes Inverarity: That the minutes of the January 8th, 2024 regular Council meeting be adopted as presented. Cd.

3. Reports Ambulance – They’re investing money received from donations into new equipment; an CPR machine and an electric lift to assist with patients. Still recruiting new staff.
Report moved by Jessiman.

Library – The board has reviewed recent financials and will keep the current municipal invoices the same. They’re looking for someone to do story time during the day.
Report moved by Inverarity.

Coteau Hills Rural Water – They recently adopted a new bylaw with updated service rates for call outs. Luck Lake Irrigation District presented them with a new water/facility use agreement that they’re considering.
Report moved by Trumbley.

CAO Dyck gave the administration report, which included an update on the airport grant received, and investigations into excess water use which has been ongoing.

Foreman Gord Grande attended the meeting at 8:15 pm.

Gord continued with the excess water subject, we had a plumber in to investigate some sewers to see where water may be entering the sewer system. Recent snow has kept him busy with moving snow on the streets and lanes. The water treatment plant furnace needs replacement. He also presented some job/wage things for Council to consider.

Gord Grande left the meeting at 9:10 pm.

Resolution 2024-0012

Water Treatment Plant Furnace

Ames: That Council approve replacing the water treatment plant furnace with a new two-stage high-efficient furnace at a quoted cost of \$5,500.00 plus taxes.

Cd.

4. Financial Jessiman: That the Statement of Financial Activities for the month of January 2024 be accepted as submitted.

Cd.

Ames: That the Bank Reconciliation at January 31st, 2024 be accepted as presented.

Cd.

Resolution 2024-0013

Records Disposal

Jessiman: That council approve the list of records for disposal, as attached to these minutes and according to the approved Records Retention and Disposal Schedule.

Cd.

Resolution 2024-0014

Waterwolf 2024 Budget

Inverarity: That council approve the Waterwolf 2024 Budget as presented to the municipality in January 2024.

Cd.

5. Accounts Ames: That the payment of accounts in the amount of \$71,080.80, as annexed to and forming a part of these minutes, be approved.

Cd.

6. Correspondence Inverarity: That council accept the correspondence as circulated.

Cd.


7. Adjourn Jessiman: That this meeting adjourn at 11:00 pm.

Cd.

Next meeting: Monday, March 11th, 2024 at 7:30 pm.



Mayor



CAO

Village of Lucky Lake

Date of Disposal	Item	Reason for Disposal	Method of Disposal
	Cheque Stubs 2016 - 1.5 Bank Accounts		7 year retention
	Deposit Book 2016 - 1.5 Bank Accounts		7 year retention
	Invoices and Payment Register listing 2016 - 1.1 Accounts Payable		7 year retention
	Receipts and Receipt Batch listing 2016 - 1.2 Accounts Receivable		7 year retention
	Utility Billing 2016 - 1.18 Utility Documents		7 year retention
	EFT Deposit Records 2016 - 1.5 Bank Accounts		7 year retention
	Credit Applications and GL Entries 2016- 1.13 Ledgers/Journals		7 year retention
	T4's 2016 - 4.3 Income Tax		7 year retention
	GL Entries and Reports 2016 - 1.13 Ledgers/Journals		7 year retention
	Invoice Posting Audit Trails 2016 - 1.8 Cash Payments and Receipts		7 year retention
	Receipts Posting Audit Trails 2016 - 1.8 Cash Payments and Receipts		7 year retention
	Utility Billing Ledger Entries Posting Audit Trail 2016 - 1.18 Utility Documents		7 year retention
	Tax Enforcement Records 2013 and 2015 - 2.17 Tax Enforcement Records		7 years after tax title sold or disposed of
	Bank Rec's and Bank Statements 2016 - 1.1 Bank Accounts		7 years retention
	Education Property Tax Returns 2013-2016- 1.10 Federal/Provincial Remittance		7 year retention
	Yearend checklist for Auditor 2015 - 1.4 Audits and Compliance Reviews		7 year retention
	Unpaid Taxes listing 2016 - 2.17 Tax Enforcement Records		7 year retention
	Monthly Financial and Income Statements 2016 - 1.15 Monthly Financial Statements		7 year retention
	GST Rebate 2016 - 1.10 Federal/Provincial Remittance		7 year retention
	Certificate of Confirmation of Assessment Roll 2016 - 1.4 Audits and Compliance Repc		7 year retention
	Land owned and arrears list 2016 - 2.17 Tax Enforcement Records		7 year retention
	Business Assessment sheets 2016 - 2.14 Tax Assessment Records		3 years after superseded by new
	Net Asset Detail Report 2016 - 1.4 Audits and Compliance Reviews		7 year retention
	Line of Credit Agreement 2016 - 2.2 Agreements/Contracts		7 years after termination of agreement
	PST Returns 2010-2015 - 1.10 Federal/Provincial Remittance		7 year retention
	GST Rebate 2016 - 1.10 Federal/Provincial Remittance		7 year retention

Submitted for approval to dispose February 8, 2024

THE VILLAGE OF LUCKY LAKE
List of Accounts for Approval
Batch: 2024-00006 to 2024-00010

Bank Code - AP - GENERAL ACCOUNTS PAYABLE

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
7878- Man	2024-01-26	Gordon Grande Jan2024Payroll	January Payroll	4,063.16	4,063.16
7879	2024-01-31	Dennis Bond Jan2024WTP	Dec WTP checks	200.00	200.00
7880	2024-01-31	Gordon Grande Jan2024Sewer	Sewer Cleaning - Clay	100.00	100.00
7881	2024-01-31	R.M. of Canaan No. 225 Dec2024ShExp	Accrual Jul-Dec 2024 Shared Expenses	32,696.38	32,696.38
7882	2024-01-31	Maryann Rusnell Jan2024	January WTS Hours	270.00	270.00
7883	2024-01-31	SaskEnergy 845441791174 295176240631	Fire Hall WTP	624.10 792.10	1,416.20
7884	2024-01-31	SaskPower 208500779177 135900827624 185400806985 122700846163 139200851403 122700846156 139200851402	Airport Campground 1 Campground 2 Fire Hall Storage shed Street Lights WTP	58.50 47.89 73.20 238.46 61.12 793.91 782.04	2,055.12
7885	2024-01-31	SaskTel Jan2024	WTP	91.77	91.77
7886	2024-01-31	Collabria Jan2024	January Credit Card Payment	2,367.92	2,367.92
7887	2024-01-31	Ministry of Finance Jan2024	January Collections	2,168.77	2,168.77
7888	2024-01-31	Municipal Employees Pension Plan Jan2024	January Remittance	1,103.68	1,103.68
7889	2024-01-31	Canada Revenue Agency Jan2024	January Remittance	2,072.43	2,072.43
7890	2024-02-08	Coteau Hills Rural Water P.A. 17775	Water Charges	7,662.59	7,662.59
7891	2024-02-08	DSG Power Systems Inc. 0034541-01	Generator Maintenance	961.62	961.62
7892	2024-02-08	Enviroway Detergent Mfg. Inc. IN073218 CN010074 CN010062	Chemical Accrual Chemical Drum Return Chemical Drum Return	1,978.20 -346.50 -236.25	1,395.45
7893	2024-02-08	Everest Services Ltd. 20195666	Furnace blower motor - WTP	873.15	873.15
7894	2024-02-08	Loraas Disposal North Ltd. 7510-0000595-01	Accrual Waste/Recycle	4,239.12	4,239.12
7895	2024-02-08	Phoenix Auto Body Ltd. 0000052345 0000052538	Accrual part for dump truck parts - light bulbs	7.88 2.56	10.44
7896	2024-02-08	RM of Victory No. 226 2023-100	Accrual Culvert piece	44.44	44.44
7897	2024-02-08	S.A.M.A.			

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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			2023351-01	2024 Municipal Invoice	5,456.00	5,456.00
7898	2024-02-08	Saskatchewan Health Authority				
			3452139	Samples	23.00	
			3452615	Samples	23.00	
			3461096	Samples	23.00	
			1180524	Samples - Aluminum	11.50	
			1180892	Samples - Aluminum	11.50	
			3461527	Samples	23.00	115.00
7899	2024-02-08	S.U.M.A.				
			Feb2024	February Benefits	470.34	470.34
7900	2024-02-08	Webco Construction Ltd.				
		Issued	Webco Construction			
		INV0751	Accrual	Gravel for Rink	1,246.50	1,246.50
					Total Computer Cheque:	71,080.08
					Total AP:	71,080.08

Bank Code - Credit - Credit Card Transactions

CREDIT CARD

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2024-01	2024-01-25	Plumb Perfect				
			4201	8 RootX - 4lb and funnels	1,205.94	1,205.94
2024-02	2024-01-26	Aircraft Spruce Canada				
			4077026	Airport socks & Antenna	1,133.25	1,133.25
2024-03	2024-01-26	Canada Post Corporation				
			Jan2024News	Postage - newsletters	28.73	28.73
					Total Credit Card:	2,367.92

Total Credit: 2,367.92
Grand Total: 73,448.00

Certified Correct February 8/24



Mayor



CAO